



# **BLAZING HOPE RANCH**

## **Executive Director**

**Reports To:** Board of Directors

**Collaborates with:** Director of Programs and Operations

**Compensation:** Full-time, salary based on experience

### **SUMMARY:**

The mission of Blazing Hope Ranch is to restore wholeness to female survivors of human trafficking and weaken the sex trade through the power of Christ. The mission is fulfilled through the 3R core initiatives and distinctives; Restoration, Resistance and Reduction. The Executive Director is essential to helping meet these initiatives and increase missional impact.

Reporting to the Board of Directors, the Executive Director will oversee the strategic and operational effectiveness and efficiencies of the organization as a whole. This Christ-focused, seasoned servant-leader will not only understand current trends in the area of trafficking but will wholeheartedly embrace our faith-inspired, survivor-informed mission. They will lead a passionate effort to enhance missional effectiveness through strategic planning and the development and implementation of a successful fundraising plan. Experience in hiring and managing staff is essential, along with establishing and growing relationships with key donors, churches and local community groups. The Executive Director should be highly effective in a leadership role that requires clear communication skills, collaboration and decisiveness.

### **RESPONSIBILITIES:**

1. Provides strategic direction, goals and initiatives, ensuring compliance, and quality assurance in conjunction with Board of Directors

2. Collaborate with Director of Programs & Operations (DPO) to plan, organize, and direct the operations and programs of Blazing Hope Ranch (BHR)
3. Work closely with the Board of Directors, committees, and DPO to assess and address issues affecting BHR
4. Build and retain a faith-driven, highly qualified staff and volunteers by providing career coaching, growth, and personal development for workers
5. In collaboration with DPO, recruit, and provide leadership to and manage the efforts of site staff to ensure appropriate support of all departments
6. Monitor organization operations and ensure employees and business practices comply with regulatory and legal requirements
7. Develop and implement consistent financial controls, procedures and operational reporting/metrics in accordance with best practices and organizational needs
8. Coordinate and lead annual budget reviews, monthly and quarterly reviews, periodic forecast, and oversee preparation of governmental compliance statements.
9. Implement and maintain CRM and utilize it in establishing and implementing successful development strategy. Approve major systems implementations and maintenance related to financial and development strategies.
10. Work with the staff and Board to meet aggressive annual fundraising goals, securing financial support from foundations, corporations, churches, individual donors, and other donor opportunities. Develop and implement an actionable plan for fundraising and managing monthly cash flow.
11. Ensure that services and funding relationships are robust enough to meet or exceed strategic goals and objectives.
12. Participate in external events to increase visibility, credibility, and branding, and develop strategic partnerships to further increase community and national awareness and expand programs.
13. Oversee all marketing and external communications, including website, marketing collateral, newsletters, and social media.
14. Prepare accurate and timely analyses that capture and communicate fundraising results, variances, and performance trends to present to DPO and the Board of Directors.

## **QUALIFICATIONS:**

- 5+ years experience in related field preferred
- Ability to pass a background check
- Bachelor's degree required, Master's degree preferred in business or nonprofit leadership or a related field

- Demonstrated organizational leadership
- Excellent communication and interpersonal skills
- Experience developing donors and funding or sales experience
- Familiarity and ability to utilize CRM to create robust development strategy
- Ability to be on site at least one day per week, preferably within a 3-hour drive of Dayton, TN
- Possess a valid driver's license, reliable transportation and a safe driving record

## **PERSONAL CHARACTERISTICS:**

- Have a personal relationship with Jesus Christ and be committed to serving and glorifying Him.
- Endorse without reservation the Blazing Hope Ranch statement of belief, mission, standards of conduct, and philosophy of treatment.

## **APPLICANTS:**

Please submit cover letter with resume to [blazinghopeboard@gmail.com](mailto:blazinghopeboard@gmail.com)